RULES

of

THE AUSTRALIAN NURSING FEDERATION,
INDUSTRIAL UNION OF WORKERS PERTH

CONTENTS

<table>
<thead>
<tr>
<th>RULE</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - NAME</td>
<td>1</td>
</tr>
<tr>
<td>2 - REGISTERED OFFICE</td>
<td>1</td>
</tr>
<tr>
<td>3 - OBJECTS</td>
<td>1</td>
</tr>
<tr>
<td>4 - MEMBERSHIP</td>
<td>2</td>
</tr>
<tr>
<td>5 - ADMISSION TO MEMBERSHIP</td>
<td>3</td>
</tr>
<tr>
<td>6 - SUBSCRIPTIONS</td>
<td>3</td>
</tr>
<tr>
<td>7 - REGISTER OF MEMBERS</td>
<td>4</td>
</tr>
<tr>
<td>8 - TRANSFER OF MEMBERSHIP</td>
<td>5</td>
</tr>
<tr>
<td>9 - TERMINATION OF MEMBERSHIP</td>
<td>5</td>
</tr>
<tr>
<td>10 - COUNCIL</td>
<td>6</td>
</tr>
<tr>
<td>11 - POWERS OF THE COUNCIL</td>
<td>6</td>
</tr>
<tr>
<td>12 - EXECUTIVE</td>
<td>8</td>
</tr>
<tr>
<td>13 - POWERS OF THE EXECUTIVE</td>
<td>8</td>
</tr>
<tr>
<td>14 - DUTIES OF THE PRESIDENT</td>
<td>8</td>
</tr>
<tr>
<td>15 - DUTIES OF THE SENIOR VICE PRESIDENT</td>
<td>9</td>
</tr>
<tr>
<td>15A - DUTIES OF THE VICE PRESIDENTS</td>
<td>9</td>
</tr>
<tr>
<td>16 - DUTIES OF THE SECRETARY</td>
<td>9</td>
</tr>
<tr>
<td>17 - TERM OF OFFICE</td>
<td>10</td>
</tr>
<tr>
<td>18 - TRANSITION PROVISIONS</td>
<td>11</td>
</tr>
<tr>
<td>19 - QUALIFICATION FOR OFFICE AND NOMINATIONS</td>
<td>14</td>
</tr>
<tr>
<td>20 - ELECTIONS</td>
<td>14</td>
</tr>
<tr>
<td>21 - RETURNING OFFICER</td>
<td>16</td>
</tr>
<tr>
<td>22 - SCRUTINEERS</td>
<td>17</td>
</tr>
<tr>
<td>23 - THE BALLOT</td>
<td>17</td>
</tr>
<tr>
<td>24 - CASUAL VACANCIES</td>
<td>21</td>
</tr>
<tr>
<td>25 - SUSPENSION, REMOVAL FROM OFFICE AND EXPULSION OF BRANCH OFFICERS</td>
<td>22</td>
</tr>
<tr>
<td>26 - QUORUMS</td>
<td>24</td>
</tr>
<tr>
<td>27 - MEETINGS</td>
<td>24</td>
</tr>
<tr>
<td>28 - CONFERENCES</td>
<td>25</td>
</tr>
<tr>
<td>29 - CONTROL OF COUNCIL DECISIONS</td>
<td>25</td>
</tr>
<tr>
<td>30 - CONTROL OF FUNDS</td>
<td>26</td>
</tr>
<tr>
<td>31 - THE SEAL</td>
<td>26</td>
</tr>
<tr>
<td>32 - THE AUDITOR</td>
<td>27</td>
</tr>
<tr>
<td>33 - SERVICE OF NOTICES</td>
<td>27</td>
</tr>
<tr>
<td>34 - BY-LAWS</td>
<td>27</td>
</tr>
<tr>
<td>35 - ALTERATION TO THE RULES</td>
<td>27</td>
</tr>
<tr>
<td>36 - DISSOLUTION</td>
<td>28</td>
</tr>
</tbody>
</table>
RULERS

of

THE AUSTRALIAN NURSING FEDERATION,
INDUSTRIAL UNION OF WORKERS PERTH

1 - NAME

The name of the Union shall be "The Australian Nursing Federation, Industrial Union of Workers Perth."

2 - REGISTERED OFFICE

The Registered Office of the Union shall be situated at 34 Kings Park Road, West Perth, in the State of Western Australia, or at any place or places as the Council may determine from time to time.

3 - OBJECTS

(1) To promote and protect the interest of members and to provide professional and industrial leadership for the nursing industry and the health sector.

(2) To improve the industrial and statutory rights and benefits of members.

(3) To represent members in industrial disputes and in relation to industrial matters.

(4) To improve the conditions of employment of members.

(5) To obtain and secure for members preference in employment.

(6) To foster high standards of nursing practice.

(7) To promote the educational, industrial and professional advancement of nurses.

(8) To increase opportunities available to members to acquire or disseminate nursing knowledge and education by any means including the provision of scholarships.

(9) Sub-rule deleted.
(10) To affiliate, amalgamate, enter into any agreement with, or otherwise co-operate with or assist any other organisation, association, institution or group in pursuit of these objects.

(11) To grant or make contributions for the purpose of financing superannuation benefits, pensions, retiring allowances, endowment, long service leave and general benefits to employees, members or officers (past or present) of the Federation by grants of monies, insurance or other aid to them or their dependents and connections and establishing or subsidising funds and trusts and medical, educational, housing, recreational and other amenities.

(12) To establish and maintain publications and journals.

(13) To do any things incidental to or conducive to the carrying of any of the objects as are necessary, expedient, desirable or advisable.

4 - MEMBERSHIP

Membership of the Union shall be open to all persons who fall within the categories set out in sub-rules (1) and (2) below:

(1) (a) A member shall be a person who is an employee within the meaning of the Act:

(i) employed in the profession or industry of nursing and being registered or entitled to be registered with the Nurses Board of WA; or

(ii) a student nurse training in a school for nurses registered with the Nurses Board of Western Australia, or persons who have left their training schools after having completed the prescribed period of training in Western Australia and who intend to sit for examinations arranged by the Nurses Board until such persons are entitled to be registered as nurses.

(b) A person who has been appointed to a paid position as an employee of the union and who by virtue of such appointment is not eligible to be a member of any other registered organisation pursuant to the Act whether or not such person is entitled to be registered as aforesaid.

(2) Honorary members who shall not be entitled to take any part in any elections or to vote on any matter.

(i) who have left the profession or industry of nursing, or

(ii) Providing that no form of honorary membership shall be open to such persons who come within the definition of "employer" within the meaning of the Industrial Relations Act 1979 as amended,

(iii) who have had conferred upon them by the Council the title of "Distinguished Honorary Member" for distinguished service in or for the nursing profession. Not more than three persons shall be accorded this category of membership in any year.
Providing that no form of honorary membership shall be open to such persons who come within the definition of "employer" within the meaning of the Industrial Relations Act 1979 as amended.

(3) A Member who has ceased to be an "employee" in the profession or industry of nursing shall not be entitled to retain membership under the provisions of sub rule (1) of this Rule and the Council may terminate the membership of any such member upon written advice to the member of its intention so to do.

5 - ADMISSION TO MEMBERSHIP

(1) Any person qualifying for membership under Rule 4 shall forward to the Secretary a signed application for membership.

(2) Upon receipt of an application for membership, the Secretary shall either:

(a) accept the applicant as a member of the Union as from the date of receipt of the application; or.

(b) refer any application for membership to the Council for enquiry, consideration and decision, in which case the applicant for membership shall not become a member until so notified in writing by the Secretary. The decision of the Council shall be final and the date of the decision, where favourable to the applicant, shall be deemed to be the date of admission to membership.

(3) The Union may, despite sub-rule (1), publish and accept applications for membership by the internet, and in relation to any applications received by the internet the provisions of the Electronic Transactions Act 2003 (WA) apply and an applicant for membership will be held to have signed the application form if the requirements of s9 of the Electronic Transactions Act 2003 (WA) are met.

(4) The Secretary may, despite sub-rule (1), waive the completion of the application form by an applicant, may accept an application that is in some other form or may accept applications that are made by phone.

(5) No omission, irregularity or want of a form will invalidate an application for membership made in accordance with this rule, provided that:

(a) the applicant intended the document submitted to the Union be an application for membership; and

(b) the Union treated the document submitted as an application for membership.

6 - SUBSCRIPTIONS

(1) The annual rates of subscription shall be determined from time to time for each category of membership by the Council. Such rates shall not exceed an amount equal to two per cent of the annual wage payable at
the 31st December in the preceding year to a registered general nurse at
the third year increment under the principal nursing award under the Act.
Subscriptions shall be payable in advance from the date of admission to
membership.

(2) If in the opinion of the Council it is at any time necessary or expedient to
augment the funds of the Union or to provide funds to meet extraordinary
expenditure lawfully incurred, or for any special purpose consistent with
the objects of the Union the Council shall have the power to impose a
levy or levies on all or any section of the members. Levies so imposed
shall be paid within thirty days of the rendering of the notice thereof.

(3) The total amount of levies which may be imposed in any financial year
shall not exceed five percent of the weekly rate prescribed for a first year
registered general nurse under the principal nursing award.

(4) Subscriptions shall be paid annually or by instalments in respect of such
lesser periods as the Council determines. A member paying her
subscription annually shall be unfinancial if the subscription has not been
paid within three calendar months of the due date and a member paying
her subscription by instalments in respect of some lesser period than the
full year shall be deemed unfinancial if an instalment is not paid within
one month of the due date for its payment as determined by the Council.

An unfinancial member shall cease to be entitled to any of the privileges, rights,
advantages and benefits whatsoever arising out of membership and shall
vacate any office held by her.

(5) (a) A card of membership shall be issued to each member.

(b) The card of membership must be shown on demand to any official
of the Union or other person duly appointed by the Council.

(c) A member’s card shall be deemed to be a statement of the
member’s financial position with regard to the Union and where a
member’s card cannot be found, the books of the Union shall be
sufficient evidence to decide any dispute as to a member’s
financial position.

(6) Notwithstanding anything contained in these rules a member may
authorise her/his employer in writing to deduct Union subscriptions from
her/his pay and forward those subscriptions to the Union and any such
member shall remain financial as long as that authority remains in force.

7 - REGISTER OF MEMBERS

(1) There shall be a Register of Members of the Union showing the name,
postal address and date of admission to membership where possible of
each member.

(2) A member shall notify the Secretary in writing within 14 days of any
change of that member’s address.

(3) That Register shall be purged from time to time by striking off any
member who is in arrears with dues in excess of 6 months. This action
shall not, however, free such a person from their liability for those dues.  
(Disallowed - see Order No 1189 of 1996 of 8th October 1996)

8 - TRANSFER OF MEMBERSHIP

Transfers of membership from nursing organisations in other states shall be in accordance with any arrangements as may from time to time exist between the Union and any such other nursing organisation providing the member requesting to be transferred meets the criteria set out in Rule 4 - Membership.

9 - TERMINATION OF MEMBERSHIP

(1) A member shall cease to be a member when:
   (a) he or she is expelled for a breach of these rules, or
   (b) the period of notice of intention to resign (unless previously withdrawn) has expired, or
   (c) he or she is unfinancial for a period of more than three months, or
   (d) being eligible for membership solely because he or she was appointed to a paid position as an employee of the Union and is no longer so eligible, or
   (e) he or she dies.

(2) (a) A member may resign by notice in writing addressed to the Union.
   (b) A notice of resignation may be delivered to the Union by:
      (i) delivering it personally to the Union office; or
      (ii) sending it by mail to the office of the Union as listed in the current Perth white pages telephone directory; or
      (iii) sending it by email to the Union’s email address.
   (c) A notice of resignation shall take effect on:
      (i) the day on which it is received by the Union; or
      (ii) such later date as may be specified in the notice.

(3) Any subscriptions, levies, fines and dues owing but not paid by a former member of the Union in relation to a period before the member's resignation took effect, may be sued for and recovered in the name of the Union in a court of competent Jurisdiction as a debt due to the Union.
10 - COUNCIL

(1) The affairs of the union shall be managed by the Council subject to the controls provided for in rules 27 and 29 of these rules.

The Council shall consist of:

(a) the President, Senior Vice President, two Vice Presidents and Secretary (referred to as the Union Officers), and

(b) four Executive Members, together with

(c) fourteen Councillors.

all of whom shall be elected in accordance with these rules.

(2) No person shall hold more than one office on the Council.

(3) The Council may act even where a vacancy in its membership exists and none of its acts or proceedings shall be invalid or void for reason only of such a vacancy or of some informality in the election or appointment of any person to any office.

(4) (a) Where a vacancy occurs in the Council it may, subject to the provisions of the Industrial Relations Act 1979 as amended, be filled in accordance with these Rules, with any necessary adaptations in timing.

(b) Where the vacancy occurs between January and July in the year the position becoming vacant is due for election, Council may resolve to leave that office vacant until the normal election occurs when it shall be filled in accordance with those Rules.

11 - POWERS OF THE COUNCIL

The Council shall have the power to:

(1) Carry on the financial administration of the Union.

(2) Acquire or take on lease or otherwise obtain for use any office or building for the purposes of the Union.

(3) Purchase, lease, hold, sell, mortgage, exchange and otherwise deal with real and personal property; to borrow or raise and secure the payment of money for such purposes and in such manner as the Council shall determine; to appoint such persons or organisations deemed necessary to act in an advisory capacity.

(4) Control the property of the Union and direct the investment of the Union's funds.

(5) Vote and expend monies which may be necessary for the conduct of the business of the Union.
(6) Strike levies from time to time.

(7) Determine any honorarium to be paid to any executive officer.

(8) Make available to the Union’s Auditors all information and books necessary for the execution of their duties.

(9) Investigate complaints and grievances by members of the Union and take whatever action is deemed necessary and appropriate in that regard.

(10) Settle all disputes which may arise between the Union and any member or between any members.

(11) Settle disputes and grievances or mediate in any industrial matter involving the Union.

(12) Grant clearances to members desiring to resign from the Union in cases where it deems it expedient provided that no clearance shall be issued in circumstances where a member would otherwise be purged from the register as unfinancial under Rule 7.

(13) Submit for the approval of the Annual General Meeting both the Annual Report of the Union and the Annual Balance Sheet and Financial Statement.

(14) Organise the conduct of Union elections and plebiscites.

(15) Appoint a returning officer.

(16) Appoint permanent and ad hoc committees and refer any matters to those committees for report. Such committees shall have the power to co-opt the services of any person as required.

(17) Appoint and at its discretion remove or suspend any employee of the Union and to determine the duties, conditions of employment and remuneration and benefits.

(18) Effect and maintain any policy or policies of insurance in any company on behalf of any employee of the Union.

(19) Make, vary or repeal any by-laws for the regulation of the affairs of the Union. (see Rule 33)

(20) Delegate any or all matters relating to the day to day management of the Union, including the power to appoint, suspend or remove persons under sub-rule (17) of this Rule, to the Secretary from time to time. Any such delegation of power to the Secretary may be revoked by Council at any properly constituted meeting of the Council.

(21) Provide a final and binding interpretation of these Rules, subject to the provisions of the Industrial Relations Act 1979 as amended.

(22) Any other powers granted to Council elsewhere in these rules.

(23) Hold a plebiscite of the financial members of the union on any question.
12 - EXECUTIVE

There shall be an executive made up of:

(a) the President, Senior Vice President, two Vice Presidents and Secretary and

(b) four Executive members;

providing that this Rule shall operate subject to the provisions of Rule 18 - Transition Provisions.

13 - POWERS OF THE EXECUTIVE

(1) Subject to any decision or direction of the Council, the Executive shall have all the powers of the Council except in relation to:

(a) setting union subscription levels

(b) making, repealing or amending by laws

(c) making loans, grants or donations in excess of $1000

(d) the suspension, removal from office or expulsion of Union Officers

(e) any power expressly reserved to itself by the Council

(f) amending or rescinding any decision of the Council

(2) The Executive shall, subject to these rules, carry out the duties delegated or imposed on it by the Council.

14 - DUTIES OF THE PRESIDENT

In addition to any other duties specified elsewhere in these Rules, the President shall:

(1) Preside at all meetings of the Council and Executive and preserve order.

(2) Upon the confirmation of the Minutes, sign the Minute Book.

(3) Call special meetings of Council where, in the President's opinion, circumstances have arisen necessitating such a meeting.

(4) Be entitled to a substantive vote on any and all matters whatsoever.

(5) Represent the Union as and when required to do so by the Council or the Executive.

(6) The President should be paid whatever salary or allowance and allowed leave of absence as the Council may determine.
15 - DUTIES OF THE SENIOR VICE PRESIDENT

The duty of the Senior Vice President shall be to:

(1) Carry out the functions of the President in his or her absence and
(2) Preside at meetings in the absence of the President.

15A - DUTIES OF THE VICE PRESIDENTS

In the absence of the Senior Vice President, the duty of either one of the Vice Presidents shall be to:

(1) Carry out the functions of the President in his or her absence and
(2) Preside at meetings in the absence of the President.

16 - DUTIES OF THE SECRETARY

The Secretary shall be the principal officer of the Union and shall be subject to the control of the Council.

(1) The Secretary shall:

(a) attend each meeting of the Council and Executive unless granted leave of absence
(b) sign or countersign as the case may be, everything requiring the signature of the Secretary;
(c) produce for audit at least once a year, and at any additional times as directed by Council, all books and documents of the Union in his or her custody;
(d) arrange to call all meetings as directed by the Council, the Executive or the President;
(e) arrange meetings of the Council and Executive in accordance with these rules;
(f) prepare and forward to the proper authorities all returns required by law;
(g) ensure that all books and financial statements show a true and correct record of financial transactions of the Union.
(h) prepare and present a Treasurer's report;
(i) make all financial documents available to the auditors when required;
(j) invest funds as directed by the Council;
(k) lodge for safekeeping all securities and other legal documents of the Union with the Bankers of the Union;

(l) authorise in writing to the Industrial Relations Commission those people who may sign applications, notices or other documents in the Industrial Relations Commission or act on behalf of the Union in any matter or proceedings under the Industrial Relations Act;

(m) perform any other duties relating to the office of Secretary as the Council or Executive may direct from time to time.

(2) The Secretary shall be responsible for:

(a) the making and keeping of a correct record of proceedings of the Council;

(b) the conduct of the correspondence of the Council and the Executive;

(c) collecting and receiving all monies payable to the Union, issuing receipts and banking that money into the bank account of the Union as determined by Council from time to time;

(d) the preparation of all cheques, money orders or the like drawn on the Union's funds;

(e) the maintenance of a true account of all monies he or she receives on behalf of the Union and all monies disbursed from funds;

(f) keeping all records of members required by legislation;

(g) making available to members a copy of these Rules.

(3) (a) The Council may, in accordance with sub-rule (17) of Rule 11 of these Rules, appoint a person to manage or assist the Secretary to manage, some or all of the day to day affairs of the Union.

(b) where such a person is appointed, the Council may delegate to that person those of the duties and responsibilities of the Secretary as it sees fit, providing that any such delegation may be evoked by the Council at any properly constituted Council meeting.

(4) The Secretary should be paid whatever salary or allowance and allowed leave of absence as the Council may determine.

17 - TERM OF OFFICE

(1) The Secretary shall hold office for a term of four (4) years and shall be eligible for re-election.

(2) The President, Senior Vice President, two (2) Vice Presidents, four (4) Executive Members and the fourteen (14) councillors shall hold office for a term of four (4) years and shall be eligible for re-election.
(3) The President, Senior Vice President, each of the Vice Presidents, Secretary and each of the Executive members and Councillors shall assume office on the 30th September in the year of their election provided that where the result of the election for any or all of these offices has not been declared before 30th September, the successful candidate or candidates shall, when the result is declared, assume office immediately.

A candidate elected to any of these offices shall hold it in accordance with the rules until the successor duly assumes the office pursuant to these Rules.

(4) The first election of Executive members shall be held after this rule is certified by the Registrar and shall be held in conjunction with the election for President, Vice President and Councillors next occurring.

PROVIDED THAT this Rule shall operate subject to the provisions of Rule 18 'Transition Provisions' of these rules.

18 - TRANSITION PROVISIONS

(1) Those Councillors elected for a two year term from November 1988 shall continue to hold office until the end of their term in 1990 when they will be eligible for re-election under rule 20 of these Rules.

(2) Those Councillors whose term of office ends in November 1989 shall continue to hold office until their term expires when they will be eligible for re-election under this rule.

(3) Those Executive Members taking office in November 1988 and elected under the collegiate election arrangements existing at that time shall continue to hold that office until the November 1989 meeting of Council.

(4) An election for Vice President, four Branch Executive members and sufficient Branch Councillors as are required to provide a full Council complement, for a one year term only, to take office from the November 1989 meeting of Council, shall be held in 1989.

(5) An election for President for a three year term only, taking office from the November 1989 meeting of Council shall be held in 1989 along with the 1989 election as described in sub-rule (d) above, and thereafter the election of President shall be in accordance with Rule 20 of these Rules.

(6) An election for all Council positions, except Secretary and President, shall take place under Rule 20 of these Rules in 1990.

(7) An election for Secretary for a three year term only, taking office from the November 1991 meeting of Council shall be held in 1991 and thereafter the election of Secretary shall be in accordance with Rule 20 of these Rules.

(8) An election for Councillors and Executive members shall be held in 1994 in accordance with the following rules:
(a) nine (9) out of the eighteen (18) Councillors shall be elected to hold office for a term of two years and shall be eligible for re-election;

(b) the remaining nine (9) Councillors shall be elected to hold office for a term of one (1) year and shall be eligible for re-election;

(c) the nine (9) Councillors who receive the highest number of votes shall hold office for two (2) years and the other nine (9) successful candidates elected to the position of Councillor shall hold office for one (1) year;

(d) Two (2) out of the four (4) Executive Members shall be elected to hold office for a term of two (2) years and shall be eligible for re-election;

(e) the remaining two (2) Executive Members shall be elected to hold office for a term of one (1) year and shall be eligible for re-election;

(f) the two (2) Branch Executive Members who receive the highest number of votes shall hold office for two (2) years and the other two (2) successful candidates shall hold office for one (1) year;

(g) elections shall be conducted between the 1st day of September and the 30th day of October provided that the returning officer may call for nominations prior to the 1st of September.

(9) An election for President shall be held in 1996 in accordance with the following rules:

(a) the President’s term of office for the election held in 1996 shall be for three (3) years;

(b) following the election for President held in 1996, the term of office of the President shall be for two (2) years pursuant to these Rules;

(c) the election shall otherwise be in accordance with the rules of the Union.

(10) From the date this rule is certified by the Registrar, the existing Council in place at the date this rule is certified by the Registrar will continue to hold office until such time as the 2014 election is held when they will be eligible for re-election under this rule.

(11) An election for Secretary for a four (4) year term shall be held in 2014 and thereafter the election of Secretary shall be in accordance with Rule 20 of these Rules.

(12) An election for President shall be held in 2014 in accordance with the following rules:
(a) The President’s term of office for the election in 2014 shall be for two (2) years;

(b) Following the election for President held in 2014, the term of office of the President shall be for four (4) years pursuant to these Rules;

(c) The election shall otherwise be in accordance with the rules of the Union.

(13) An election for Senior Vice President and two Vice Presidents for a four (4) year term shall be held in 2014 and thereafter the election of Senior Vice President and two Vice Presidents shall be in accordance with Rule 20 of these Rules.

(14) An election for Councillors and Executive Members shall be held in 2014 in accordance with the following rules:

(a) seven (7) out of the fourteen (14) Councillors shall be elected to hold office for a term of four (4) years and shall be eligible for re-election;

(b) the remaining seven (7) Councillors shall be elected to hold office for a term of two (2) years and shall be eligible for re-election;

(c) the seven (7) Councillors who receive the highest number of votes shall hold office for four (4) years and the other seven (7) successful candidates elected to the position of Councillor shall hold office for two (2) years;

(d) two (2) out of the four (4) Executive Members shall be elected to hold office for a term of four (4) years and shall be eligible for re-election;

(e) the remaining two (2) Executive Members shall be elected to hold office for a term of two (2) years and shall be eligible for re-election;

(f) the two (2) Executive Members who receive the highest number of votes shall hold office for four (4) years and the other two (2) successful candidates elected to the position of Executive Member shall hold office for two (2) years;

(g) elections shall be conducted between the 1st day of July and the 31st day of August provided that the returning officer may call for nominations prior to the 1st of July;

(h) In the event that the fourteen (14) Councillors and four (4) Executive Members are all elected unopposed, a draw will be conducted by the returning officer. The first seven (7) Councillors
and the first two (2) Executive Members drawn shall hold office for four (4) years. The remaining seven (7) Councillors and the remaining two (2) Executive Members shall hold office for two (2) years.

(i) Following the election for Councillors and Executive Members held in 2014, the term of office of Councillors and Executive Members shall be for four (4) years pursuant to these Rules.

19 - QUALIFICATION FOR OFFICE AND NOMINATIONS

(1) A candidate for election to the office of Executive member or Councillor shall have been a financial member of the Union for a period of one year immediately preceding the date of nomination for office.

(1A) A candidate for election to the office of Senior Vice President or Vice President shall have been a financial member of the Union for a period of two years immediately preceding the date of nomination for office.

(2) A candidate for election to the office of Secretary shall have been a financial member of the Union for a period of two years immediately preceding the date of nomination for office, providing that where such a candidate has been a financial member of a nursing organisation in another state, and such membership was transferred to the Union under the provisions of Rule 8 of these Rules, one year's financial membership of the Union since the date of transfer shall suffice.

(3) A candidate for the office of President shall meet the same qualifications for office as for Secretary, except in respect only of the election for President held in 1989 under Rule 18 'Transition Provisions' of these rules, where it shall be the same as for the Vice President.

(4) Nomination for election to any of the above offices shall be in writing and signed by at least three other financial members of the Union.

20 - ELECTIONS

(1) Elections for the office of President, Senior Vice President, Vice Presidents, Executive and Councillors shall be conducted between the 1st day of July and the 31st day of August in the year in which those positions became vacant pursuant to these Rules, provided that the Returning Officer may call for nominations prior to the 1st of July in the year of election.

(2) The election for the position of Secretary shall be conducted between the 1st day of July and the 31st day of August every fourth year, provided that the Returning Officer may call for nominations prior to the 1st of July in the year of such election.

(2A) After the elections of Councillors and Executive Members in 1994, held pursuant to Rule 18 (8), have been conducted, all subsequent elections
for the offices of Councillor and Executive Member shall be for half the positions only and conducted between the 1st day of September and the 30th day of October in each year provided that the Returning Officer may call for nominations prior to the 1st of September in the year of the elections."

(2B) After the elections of Councillors and Executive Members in 2014, held pursuant to Rule 18 (14), all subsequent elections for the offices of Councillor and Executive Member shall be for half the positions only and conducted between the 1st day of July and the 31st day of August every second year provided that the Returning Officer may call for nominations prior to the 1st of July in the year of such election.

(3) Elections in the Union shall be conducted by the Returning Officer from the Western Australian Electoral Commission as appointed by the Council.

(4) Elections shall be by secret postal ballot and every financial member of the Union shall be entitled to vote.

(5) The following additional sub-rules shall apply to elections:

(a) Members wishing to vote in any election for an office in the Union shall vote by marking sequential numbers on the ballot paper, commencing with the number 1, in the squares opposite the names of the candidates as to indicate the order of their preference for each candidate.

(b) Provided that the Intention of a voter is clear to the Returning Officer, a ballot paper not marked in accordance with the last preceding section shall not be informal if a member has indicated a preference in sequential order commencing from the number 1 for fewer than the number to be elected or has used a mark other than a number to indicate each of his or her preferences up to the number required to be elected.

(c) The preferences marked to the number of vacancies to be filled shall be termed "primary" votes and shall have equal value and shall be credited to the candidates for whom they are cast.

(d) Subject to sub-rule (f) hereof, the Returning Officer will record votes from each formal ballot paper for only the number of candidates required to be elected. Candidates receiving a majority of primary votes will be declared elected.

(e) If any person nominated, and is successful, for more than one office on the Council, and he or she is not eligible to hold simultaneously such offices, he or she shall be declared elected to the higher or highest of such offices. For the purposes of this sub-rule the order of precedence of offices shall be President, Senior
Vice-President, Vice President, Secretary, Executive Officer, Councillor.

(f) If a candidate elected to a higher office is in a ballot for a lower office, the Returning Officer shall disregard any primary vote cast for that candidate for the lower office. He shall transfer, according to the order expressed by the voter, each ballot paper on which the candidate received a primary vote on that ballot paper and not already elected to a higher office. A vote so transferred will be counted as a primary vote for the candidate who receives it. Should a ballot paper not be marked with sequential numbers to the number required to be elected, or there are no preferences marked beyond the number required to be elected, that ballot paper shall be set aside and not considered under this sub-rule.

(g) If two or more candidates receive the same number of votes the Returning Officer shall determine by lot the successful candidate or candidates.

(6) Sub Rule 6 deleted 6/3/96 Application 516 of 1996

(7) In elections to fill offices in accordance with these rules, each candidate may, not later than the time fixed in accordance with these Rules for the close of nominations, submit to the Returning Officer a statement (together with a photograph of the candidate if desired) in support of the candidature. Such statement (together with any photograph so supplied) shall be capable of being reproduced on one side of an A4 sheet and shall not exceed two hundred words. The Returning Officer shall reject any statement or photograph which does not comply with this Rule and may reject any statement or photograph the publication of which may be defamatory or in breach of the law. A candidate whose statement or photograph is rejected shall be given not more than seven days from the close of nominations to supply a replacement statement or photograph that complies with this Rule and remedies the defect. The Returning Officer shall arrange the printing of the statement and photograph in support of each candidate on a separate A4 sheet for each candidate. The Returning Officer shall include with the ballot paper delivered to each voter a copy of the statement and photograph printed in relation to each candidate. Where no statement or photograph has been submitted to the Returning Officer by a candidate the Returning Officer shall indicate this on a separate sheet which shall be delivered with each ballot paper.

21 - RETURNING OFFICER

(1) The Returning Officer shall conduct any election for any office in the Union or any ballot or plebiscite as requested by the Council.

(2) The Returning Officer shall not be a candidate for any election or the subject of any plebiscite conducted by him or her, nor shall he or she be the holder of any office in, or an employee of, the Union.
22 - SCRUTINEERS

(1) A candidate in any Union election or any member of Council in respect of any plebiscite may, if he or she desires, appoint a scrutineer who is a financial member of the Union to represent her or him at the ballot.

(2) The person appointing a scrutineer shall, before the commencement of the ballot, notify the Returning Officer in writing of the name of their scrutineer.

(3) A scrutineer shall be entitled to be present throughout the ballot and may query the inclusion or exclusion of any vote in the count but the Returning Officer shall have final determination of any votes so queried.

(4) A scrutineer shall not be entitled to remove, mark, alter or deface any ballot paper or other document used in connection with the election.

(5) Ballot papers shall not be opened except in the presence of the scrutineers unless they or he or she fails to attend after proper notice in writing has been given by the Returning Officer of the time and date of the closing of the ballot.

23 - THE BALLOT

(1) The Returning Officer shall conduct the elections by acting in accordance with the following provisions of this Rule.

(a) Within a period of twenty-one days before the date of commencement of the period for lodging nominations of candidates for an election for an office, cause to be published in a newspaper or newspapers a notice setting out:

(i) the name of the Union;
(ii) the title of the office;
(iii) the form in which nominations are to be made;
(iv) the place for lodging nominations;
(v) the times and dates of the commencement of the period for lodging nominations and inviting nominations of persons, eligible for election for the office under these Rules to stand as candidates for elections to that office.

(b) Check all nominations received to see that they comply with the requirements of the rules and reject any that do not so comply. Before rejecting a nomination the Returning Officer shall notify the person concerned of the defect, and where it is practicable to do so, give such person the opportunity of remedying the defect within seven days of being so notified.

(c) If there be no more nominations than there are vacancies for the position, declare the nominated person or persons elected to the position.
(d) Where more nominations are received than there are vacancies to be filled:-

(i) by ballot decide the order in which the candidates' names shall appear on the ballot paper,

(ii) where appropriate have ballot papers printed,

(iii) obtain from the printer a certificate of the number of ballot papers printed,

(iv) ensure that such ballot papers indicate:-

** the number to be elected,

** the manner in which votes shall be recorded including a statement to the effect that the voter may not vote for more candidates than there are vacancies and specifying the number of vacancies for the office in question,

** the date and time for closing of the ballot,

** A Statement in writing directing the voter to both print and sign his or her name on the reverse side of the envelope provided for the return of the ballot paper.

(v) Provided that a nominee may withdraw their nomination within 7 days after nominations have closed.

(e) Be responsible for the safe custody of the ballot papers;

(f) Either initial every ballot paper or cause each ballot paper to be marked with a facsimile of his/her initials prior to its distribution.

(g) With all convenient speed but not later than fourteen days before the ballot is to be held, send to each member the following papers by prepaid post in a sealed envelope:

(i) a notice setting out the reasons for taking the ballot and the date and place and hour appointed for the closing of the ballot,

(ii) a ballot paper,

(iii) a notice that the ballot paper of any member whose subscription is overdue will not be counted,

(iv) a prepaid stamped addressed envelope addressed to the Returning Officer for the return of ballot papers with on its reverse side a space for the voter to both print and sign his or her name,

(v) material pursuant to Sub-rule (5) of Rule 20.
Control a ballot box provided for the reception of the ballot papers and in the presence of the scrutineers, if they desire to be present, ensure that the box is empty immediately prior to the distribution of the ballot papers and thereupon seal such box and ensure that it remains sealed until the time fixed for the closing of the ballot.

Hold the ballot box containing unopened envelopes received by him or her up to the hour appointed for the closing of the ballot. Immediately after the closing date and hour for receipt of the return ballot papers, in the presence of such scrutineers as are present take steps to ensure no further ballot papers are deposited in the ballot box. Thereupon, or in sufficient time to determine the result of the ballot her or she shall:

- Open the ballot box and produce unopened all ballot paper envelopes;
- Determine, prima facie, the bona fides of the ballots by reference to the register of members and the financial status of those members;
- Open the ballot paper envelopes and extract from them all the ballot papers in such manner as to preserve the secrecy of the ballot;
- Place the ballot paper envelopes and ballot papers in separate bundles;
- Secure the ballot paper envelopes in a safe place;
- Proceed with the counting of the votes.

Any vote in respect of an election shall be informal if:

- The ballot paper is received by the Returning Officer after the notified hour on the closing date;
- The contents of the ballot paper as marked by the voter do not comply with the instructions printed on it;
- The Returning Officer is unable to determine the bona fides of the ballot pursuant to sub-rule (1) (j) (ii) of this Rule.

Declare the result of the election and submit a full report of the ballot indicating the number of ballot papers printed, the number distributed and the number on hand and any other relevant matters.

The Returning Officer shall ensure that each ballot paper has on it a statement advising the voter that he/she may not vote for more candidates than there are vacancies in any office and specifying the number of candidates for which the voter may vote in the election in question.
(b) In an election for one vacancy only in an office the candidate with the largest number of votes shall be declared elected.

(c) In an election for more than one vacancy in any office the votes cast for each candidate shall be counted and:

(i) the candidate receiving the highest number of votes shall be declared elected, and then

(ii) the candidate receiving the next highest number of votes shall be declared elected, and then

(iii) the same process as in (b) above shall be repeated until all vacancies are filled.

(d) If on any count of votes pursuant to paragraph (iii), (b) or (c) above, two or more candidates have an equal number of votes and one or more of them has to be eliminated the Returning Officer shall determine by lot which candidate or candidates shall be eliminated, otherwise each candidate shall be declared elected.

(3) In the case of plebiscites, the Returning Officer shall:

(a) check the motion which is to be placed before the Union members and have ballot papers printed and delivered to each financial member setting out the motion, the manner in which votes shall be recorded and the date and time of closing of the ballot.

(b) satisfy himself or herself as to the impartiality of the statement prepared by the Secretary concerning the matter at issue, arrange for the statement to be printed and ensure that one copy accompanies each ballot paper.

(c) conduct the plebiscite as far as practicable in accordance with this rule.

(4) (a) The Returning Officer shall take such actions and give such directions as are reasonably necessary in order to ensure that no irregularities occur in or in connection with any election or plebiscite and in order to rectify any procedural defects and no person shall refuse or fail to comply with such directions or obstruct or hinder the Returning Officer or any other person in the conduct of such election or plebiscite or in the taking of any such action.

(b) The decision of the Returning Officer shall be final and binding regarding any matter touching the validity or normality of any nomination or vote or any matter touching or concerning an election or plebiscite and the conduct thereof.
(c) If, at any time prior to the declaration of the result or an election or a plebiscite any irregularity should occur in the conduct of the election or plebiscite which in the opinion of the Returning Officer makes the election or plebiscite void the Returning Officer shall declare the election or plebiscite and where appropriate any step in or in connection with the election or plebiscite void.

(d) Where the Returning Officer has made a declaration pursuant to paragraph (c) he or she shall hold another election or plebiscite or take whatever steps are required to be taken again and then proceed with the uncompleted steps in the election or plebiscite.

(e) In exercising powers pursuant to paragraph (d) the Returning Officer may subject to the Industrial Relations Act 1979 as amended waive the requirements of the Rules to the extent necessitated by the practicalities of the situation.

(f) Where the Returning Officer has made a declaration pursuant to paragraph (c) with respect to an election for an office the person holding that office immediately prior to that election shall remain in office until his or her successor is elected.

24 - CASUAL VACANCIES

(1) Where any casual vacancy occurs in any elected office of the Union and the unexpired part of the term of the office does not exceed:

(a) 12 months; or

(b) three quarters of the term of the office, whichever is the greater, the Council may fill that casual vacancy by appointing thereto a person who is eligible to nominate for and hold the office in question.

(2) The Council may determine that the vacancy referred to in sub-rule (1) of this Rule shall be filled by an election which election shall be conducted as far as practicable according to the provisions of these Rules applying to election for the office in question.

(3) Where the unexpired part of the term of the office in which the casual vacancy has arisen exceeds that specified in sub-rule (1) of this Rule that vacancy shall be filled by an election conducted as soon as possible and as far as practicable in accordance with the provisions of these Rules relating to election for the office in question.

(4) Where a casual vacancy is to be filled by an election in accordance with this Rule, pending the successful candidate's assumption of office, the Council may appoint a person temporarily to that office provided that person would be eligible to nominate for and hold that office pursuant to these Rules.

(5) Where a casual vacancy is filled by an election pursuant to this Rule the person so elected shall assume office upon the declaration of result of the election.
(6) Where an election has been called or held pursuant to the Rules, including this Rule, for any office in the Union and no person has been duly elected a further election shall be conducted as though a casual vacancy existed and so far as is practicable the provisions of this Rule shall apply.

(7) In this Rule the expression 'term', in relation to an office, means the total period for which the last person elected to the office by an election (other than an election to fill a casual vacancy in the office) was entitled by virtue of that election to hold the office without being re-elected.

25 - SUSPENSION, REMOVAL FROM OFFICE AND EXPULSION OF BRANCH OFFICERS

(1) Any member of Council shall cease to hold office immediately in any of the following circumstances:—

(a) if he or she ceases to be a financial member of the Union,
(b) if his or her office is declared vacant under sub-rule (2) of this Rule,
(c) if by notice in writing to the President or Secretary, he or she resigns,
(d) if he or she is removed from office under sub-rule (3) of this Rule,
(e) if he or she has ceased according to the Rules to be eligible to hold office.

(2) If any member of the Council is absent for three consecutive meetings of the Council without first obtaining leave of the Council, Council may declare his or her office vacant and he or she shall cease to be a member of the Council from that moment.

(3) If any member of Council is alleged to be guilty of:

(a) Misappropriation of the funds of the Union,
(b) A substantial breach of the Rules of the Union,
(c) Gross misbehaviour in relation to his or her office, or
(d) Gross neglect of duty in the conduct of his or her office,

That member shall be summoned in writing by direction of Council to attend a Council meeting to show cause why he or she should not be dealt with in accordance with this Rule.

(4) The summons to show cause shall:

(a) state the allegation including all the particulars of the offence;
(b) state the evidence on which the allegation is based;
(c) be signed by the Secretary or President;
(d) state the time, date and place of the Council meeting at which the Council member is to show cause;

(e) be delivered personally to the Council member concerned, or posted by registered mail to his or her last known address, at least 21 days before the meeting at which the matter is to be determined;

(f) have attached to it a copy of this Rule.

(5) Should any person against whom an allegation is made fail to appear at the hearing and fail to provide a satisfactory explanation for his or her non-attendance, Council may proceed with the hearing of the allegation in his or her absence provided it is first satisfied that notice of the hearing in accordance with this Rule has been served on that person.

(6) The evidence relating to the alleged offence should be heard by Council and the person concerned shall be heard in his or her defence personally and/or in writing.

(7) If in the opinion of the Council that person is guilty of the alleged offence it may:-

(a) reprimand that person,

(b) suspend that person for a period not exceeding 3 months,

(c) dismiss that person from office, or;

(d) expel that person from the Union.

(8) The Secretary shall promptly inform that person by registered letter of the decision of Council. That decision shall become effective immediately after it is made.

(9) If Council suspends any person from office under this Rule it shall immediately appoint a financial member of the Union to hold that office for the duration of the suspension.

(10) Any person expelled by Council under this Rule shall not be readmitted for membership except by vote of Council.

(11) No person suspended under this Rule shall attend any meeting of the Union unless requested to do so by the relevant meeting.

(12) Any person suspended or removed from office or expelled from the Union under this Rule shall have a right of appeal to a General Meeting of the Union called and held in accordance with Rule 27 of these Rules, provided that the decision of Council or the written request of the required number of members to call such a meeting is made or received within 28 days of the decision against which the appeal is made.
26 - QUORUMS

The quorum for a meeting of the Council, Executive and any committees of the Council as may exist from time to time shall be a simple majority of all its members.

Notwithstanding anything contained in these Rules to the contrary the Secretary shall have and is hereby given power to refer any application for membership to the Council for enquiry and consideration and decision, in which case the applicant for membership shall not become a member until notified in writing by the Secretary to that effect. The decision of the Council shall be final and the date of such decision where favourable to the applicant shall be deemed to be the date of admission to membership.

27 - MEETINGS

(1) Regular meetings of the Council shall be held at such times and places as Council may decide from time to time.

(2) Meetings of the Union shall be the Annual General Meeting, General Meetings or Urgent General Meetings.

(3) The Annual General Meeting shall be held at a time and place determined by the Council.

(4) A General or urgent General Meeting may be called by Council as often as it sees necessary.

(5) The President shall, on the written request of at least five per cent (5%) of the members of the union, convene a General Meeting to be held within 28 days of that request being received, provided always that 75% of those members calling the meeting shall attend otherwise the meeting shall be null and void.

(6) Such a request in writing shall state the object of the meeting to be convened and the business of the meeting shall be confined to that purpose alone.

(7) An Urgent General Meeting of the Union may be called by the Executive in circumstances where the Executive is satisfied the matter cannot wait for the deliberations of the Council.

(8) A decision of the Executive to call such an Urgent General Meeting may be made at a meeting of the Executive or by way of a telephone poll of Executive members or any other practical method which results in a majority decision of the Executive.

(9) Notification to members of an urgent General Meeting shall be as determined by the Executive and shall include the publication or broadcasting of the date, time and place of the meeting and the purpose or purposes for which the meeting has been called.

(10) Notification of other General Meetings and Annual General Meetings shall be either in writing to the members of the Union by publication in The West Australian newspaper or, time permitting, in the official journal.
or newsletter of the Union. Notice concerning a General Meeting called under sub-rule (4) above shall include the business for which that meeting has been called.

(11) At any meeting of the Union 5% of the membership shall form a quorum. If within half an hour from the time appointed for the meeting a quorum of members is not present, the meeting shall lapse.

(12) At any meeting the President, if present, shall preside. In the absence of the President, the Senior Vice President shall preside. If neither the President nor Senior Vice-President are present, one of the Vice Presidents shall preside, and in the absence of the President or all the Vice Presidents a chairperson shall be elected by resolution of the majority of those present at the meeting.

(13) Any duly constituted meeting of the Union under this Rule shall have the power to direct the Council on matters of policy and administration and the Council shall carry into effect all decisions of such meetings.

(14) Every resolution proposed at any meeting of the Union shall be carried by a simple majority of those voting at the meeting and at any such meeting the chairperson shall have a deliberate as well as a casting vote.

(15) With the consent of the members present at any meeting, the Chairperson may adjourn the meeting from time to time and from place to place but no business shall be transacted at an adjourned meeting except that business left unfinished at the meeting from which the adjournment took place.

(16) Except as otherwise provided for in these Rules, every financial member shall have one vote at any meeting of the Union.

(17) Unfinancial and Honorary members of the Union shall have no voting rights whatsoever.

28 – CONFERENCES

(1) The Council may, at any time, authorise a Conference to be convened.

(2) Attendance at any conference convened by the Council shall be open to all financial members of the ANFIUWP subject to the availability of places.

(3) Council shall determine the time and place of any Conference and whether any fee is payable for attendance.

(4) Notices for any conference, together with a copy of the agenda shall be posted on the ANF website and published in the ANF Journal by the Secretary.

29 - CONTROL OF COUNCIL DECISIONS
(1) Decisions of the Council shall be final and binding on all members unless subsequently amended or rescinded by the Council except that a majority of the financial members of the Union voting by plebiscite shall have power to veto any acts or decisions of the Council.

(2) Where the Secretary receives a motion or direction of veto signed by at least ten percent (10%) of the financial members of the Union, then within a period of twenty-eight days of such motion having been received, he or she shall cause a plebiscite to be held on such motion.

(3) Where any motion of veto is made the subject of a plebiscite and a majority of the financial members of the Union voting, vote in favour of such Motion, the majority decision shall be given immediate effect.

(4) Prior to the plebiscite being taken, the Secretary shall prepare and forward to all members an adequate and impartial statement concerning the matter at issue so that voters may be properly informed.

(5) The Secretary shall within seven days notify all members of Council of the result of the plebiscite.

30 - CONTROL OF FUNDS

(1) The Council shall control and administer the funds of the Union and cheques drawn on the Union's account shall be signed by any two of the President, Secretary, Senior Vice President and Vice Presidents.

(2) The books of the Union shall be audited annually. An audited report and balance sheet shall be presented at the Annual General Meeting of the Union.

(3) The funds of the Union shall be disbursed so that an amount equal to the capitation fees as determined from time to time by the Federal Council of the Australian Nursing Federation (a federally registered organisation) in accordance with its Rules shall be deposited to the credit of the W A Branch of the Australian Nursing Federation, and in addition to the foregoing such disbursements as the Council considers necessary for the effective operation of such organisation.

31 - THE SEAL

(1) The seal of the Union shall be of a shape, size and design as determined by the Council from time to time providing that the name of the Union shall be clearly visible.

(2) The seal shall be in the custody of the Secretary and shall be affixed to any documents required to be sealed by these Rules or by any law.
32 - THE AUDITOR

(1) A duly qualified public accountant or accountants shall be appointed auditor or auditors for the Union at the Annual General Meeting in each year.

(2) Should, for any reason, the auditor appointed at the Annual General Meeting be unable to carry out the functions required and resign or retire or otherwise require to be replaced, the Council may decide on a suitable replacement until the next Annual General Meeting only.

33 - SERVICE OF NOTICES

Unless otherwise provided in any particular instance any notices or other document under these Rules required to be posted or served upon any member shall be deemed to have been duly posted or served if duly addressed and posted to the member concerned at that member's address in the register and any such notice or document shall be deemed to have been received, when the same would in due course of post have been delivered.

34 - BY-LAWS

The Council may from time to time make and revoke by-laws not inconsistent with these Rules including, but not limited to, by-laws:-

(1) For the constitution of a student nurses' unit.

(2) Sub-rule deleted.

(3) For the organisation of groups of members holding particular qualifications.

(4) For the appointment of job representatives however styled being members who are authorised to act on behalf of the Union in matters affecting members employed at a particular workplace.

35 - ALTERATION TO THE RULES

(1) The Union shall have the right to make Rules for its own use and guidance. Rules may be amended, added to, varied, repealed by notice of any proposed alteration to the Rules being given by any member to the Secretary in writing. The same shall be laid before the Council or before a meeting of the Union under Rule 27 of these Rules, which may amend, add to, vary or repeal the Rules or any part of them in accordance with the proposal in the said notice or any reasonable amendment of same.

(2) No amendment, addition to variation, repeal, or substitution, of these Rules shall be made unless a notice of the proposed alteration, and the reasons therefore is:

(a) sent to each workplace for the attention of all members; or
(b) published in a Union magazine which shall be distributed to all members.

(3) In the notice referred to in sub-rule (2) members are to be informed that they or any of them may object to the proposed alteration by forwarding a written objection to the Registrar to reach him or her no later than 21 days after the date of issue of the notice in (2) (a) above or 21 days after the date of issue of the magazine as in (2) (b) above, as the case may be.

36 - DISSOLUTION

Except insofar as the same is incidental to an amalgamation with another association or society the Union shall not be dissolved nor its funds appropriated for any purpose other than those set forth in these Rules so long as fifteen members remain clear on the register, nor until an affirmative vote for dissolution shall have been first obtained by a postal ballot of the whole of the financial members of the Union. If at any time the number of members of the Union shall be reduced to below fifteen the Union may be dissolved by a vote of the majority of the members present and entitled to vote at a meeting duly summoned for the purpose. The funds of the Union shall be dealt with in accordance with a resolution for the purpose passed at such meeting.