RULES

of

ELECTRICAL TRADES UNION OF WORKERS OF AUSTRALIA
(WESTERN AUSTRALIAN GOLDFIELDS' SUB-BRANCH), KALGOORLIE

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RULES

of

ELECTRICAL TRADES UNION OF WORKERS OF AUSTRALIA
(WESTERN AUSTRALIAN GOLDFIELDS' SUB-BRANCH), KALGOORLIE

1 - NAME
The name of the Union shall be the "Electrical Trades Union of Workers of Australia (Western Australian Goldfields' Sub-Branch), Kalgoorlie".

2 - REGISTERED OFFICE
The registered office of the Union shall be at Trades Hall, Perth, until otherwise decided at a General Meeting of the Branch or by resolution of State Council or its equivalent.

3 - CONSTITUTION
"The Union shall consist of an unlimited number of workers engaged or usually engaged as Electrical Fitters, Armature Winders, Electrical Mechanics, Battery Fitters, Telephone Fitters, Cable Jointers, Linesmen, Arc Lamp Trimmers, Electrical Labourers, and Electricians engaged or usually engaged or employed in running and maintaining Electric Plants, Dynamo, Motor and Switchboard Attendants, and all employees whose callings are peculiar to the Electrical Industry: also Radio Workers engaged or usually engaged in the Radio Trade on Radio Work as Servicemen, Repairers, Wiremen, Installers, Set Testers, Coil Winders, Assemblers, Cabinet Fitters, and Radio Workers generally. Also all other persons whether employees in the industry or not, who have been appointed officers of the Union, and admitted as members thereof. Provided that no worker eligible to belong to the West Australian, Amalgamated Society of Railway Employees' Industrial Union of Workers shall be admitted to membership of this Union."

3A - AREA
"This Union may admit to membership any person engaged in any of the callings or vocations referred to in Rule 3 hereof within the East Coolgardie, East Murchison, North East Coolgardie, Yalgoo, Murchison, Peak Hill, Gascoyne, Ashburton, Pilbarra, Kimberley, West Kimberley, Coolgardie, North Coolgardie, Yilgarn, Dundas, Phillips River, Broad Arrow, and Mt. Margaret Goldfields, and the Northampton Mining District, also those portions of the North West and Eucla Land Divisions of the State of
Western Australia other than are comprised within the aforesaid Goldfields and Mining District."

4 - OBJECTS

The purposes for which the Union is established are:

(a) To advance the Trade interests of members and secure a proper classification of the workers in the industry.

(b) To obtain adequate pay for its members and the institution and maintenance of the apprenticeship system.

(c) To afford legal protection to its members in industrial matters.

(d) To establish and maintain an employment bureau for electrical workers.

(e) To publish a Trade Journal.

(f) To establish branches of the Union, Sub-Branches and Agencies.

(g) To organise the electrical worker into branches of the Union throughout the area covered in Rule 3A.

(h) To financially assist Branches, Sub-Branches and Agencies.

(i) To provide for the acquisition of property.

(j) To secure preference of employment of Unionists.

(k) To assist kindred Unions and to support Councils or other bodies having for their objects the betterment of the conditions of the workers, and such projects for the advancement of Labour as the Union may determine.

(l) To establish funds to assist members in distress through sickness or accident or who are lawfully out of employment.

(m) To make financial provision for carrying out the objects set out herein.

(n) To make such provision for superannuation payments or retiring allowances to full-time officers and/or employees of the Union as the Union may determine.

5 - MANAGEMENT

Subject to the resolutions of the General and Summed Meeting, the management of the affairs of the Union shall be vested in a Committee of Management called the Executive Committee, consisting of the following Officers: President, Vice-President, Treasurer, Secretary, Three Trustees and such Committeemen as may from time to time be added thereto by resolution at a General Meeting.

6 - ELECTION OF OFFICERS, COMMITTEEEMEN AND
DELEGATES

(i) Election of Officers, Etc., shall be held triennially during the months of July, August and September.

(ii) Conduct of Election.

The method of electing officers, members of the Executive and Delegates to State and Federal Councils and affiliated bodies shall, except where otherwise provided in these rules, be by secret postal ballot of the whole of the full-rate financial members entitled to vote in such elections, members must have been financial for the quarter preceding the closing date for nominations.

(iii) By-Elections.

Where the position of a member of an Executive or a delegate to the Federal Council or a body to which the Union is affiliated or is entitled to representation becomes vacant between the dates of the Triennial elections (unless the Executive decides that a general ballot of the members is necessary) nominations shall be called in the "E.T. U. News". Such positions may be filled from the persons so nominated by a secret ballot of the adult financial members present at a specially summoned general meeting of the members, or a meeting of the Executive as the case may be, of which at least seven (7) clear days' notice has been given. Sub-Branch vacancies may, at the discretion of the Executive, be filled by a secret ballot of the adult financial members of the Sub-Branch concerned, either at a special summoned general meeting of the Sub-Branch of which at least seven (7) clear days' notice has been given or by secret postal ballot, as considered expedient in the circumstances.

Where such ballots are taken at a special summoned meeting as aforesaid a member who is unable to attend the meeting owing to illness or the circumstances of his employment shall be entitled to an absentee vote provided that he makes application, in writing, to the Returning Officer not less than forty-eight (48) hours prior to the holding of the ballot.

6A - APPOINTMENT AND DUTIES OF RETURNING OFFICERS

1. The Secretary of the Union shall be the Returning Officer to conduct all ballots except where he is personally a candidate, in which event a temporary Returning Officer shall be appointed by the Executive Committee.

2. The Returning Officer shall have complete control of the ballot and his decision in any disputed matter shall be final, subject to section 36 of the Industrial Arbitration Act 1912-1952.

3. Receive nominations, in accordance with Rule 6, and applications from members for ballot papers for election of officers.

4. Have ballot papers prepared with a perforation into two parts. Each part shall contain the name of the Union and closing date of the ballot. Part 1 shall contain the name of the Candidates and position nominated for, together with instructions to place a cross (X) opposite the name of the candidate (or names,
where more than one is required) desired elected. Part 2 shall be numbered consecutively from 1 onwards.

5. Obtain from the person supplying the ballot papers a certificate of the number of ballot papers supplied for each office.

6. Initial and post, or initial and deliver, part 1 of ballot paper referred to in (4) hereof to each member entitled thereto.

7. The Returning Officer shall: Receive all ballot papers from members who have recorded their votes thereon in connection with the election of an executive committee.

8. Place, and keep until the time appointed for counting, all envelopes containing ballot papers referred to in (7) hereof, in a locked container kept at the office of the Union, the key of which shall be retained by the Returning Officer.

9. Determine the date and time when, and the place where, the ballot is to be counted, and advise the scrutineers accordingly.

10. Compile and keep a list of names, addresses and register numbers of all members supplied with ballot papers.

11. Within seven days of close of the ballot, count the votes recorded, communicate to the president of the Union, in writing, the result of the ballot in each instance, and declare in such communication the candidate (or candidates where more than one is required) receiving the greatest number of votes elected. He shall likewise declare elected candidates who are unopposed. Members declared elected in accordance with the foregoing shall take over their respective positions of office at the Annual Meeting, and the retiring members shall continue in office in the meantime.

12. Retain in his possession for a period of one year from date of declaration of the ballot the following documents:

   (a) All nomination papers;
   (b) All applications for ballot papers;
   (c) Part 2 of ballot papers referred to in sub-clause (4) of this Rule;
   (d) The certificate referred to in sub-clause (5) of this Rule;
   (e) All ballot papers referred to in sub-clause (7) of this Rule;
   (f) A copy of the communication sent to the President of the Union in connection with the declaration of the ballot;
   (g) All unused ballot papers connected with the election.

13. The preparation of the roll of eligible voters, in accordance with the Rules of the Union, shall be under the control of the Returning Officer.

14. The Returning Officer shall, at the completion of the count, declare the ballot and submit a written report to the Secretary, which shall be announced at the next appropriate General Meeting.
6B - NOMINATIONS

(a) Nominations shall be called by advertisement in the "E.T.U. News" and shall be in the hands of the Union Secretary at a date and time to be fixed by a majority of the member present at a duly summoned meeting of the Members of the Union.

(b) All nominations shall be in writing and endorsed by two financial adult members who have been at least three months in the Union and candidates shall signify (in writing) their willingness to accept office, if elected, before going to the ballot.

(c) No person shall hold office unless he is over twenty-one years of age and has been a financial member of the Union for at least twelve months immediately preceding the date of nomination. Provided that candidates for the position of President or the position of Secretary must also have been financial members of the Union for two years immediately preceding the date of nomination.

(d) In the event of members becoming contractors and/or employers they shall not be eligible for positions within the Union.

6C - BALLOT

The triennial ballot shall be taken within two months after the closing date for nominations and shall not extend beyond a period of seven days and the result shall be announced in accordance with Clause 6 (a) subclause (11).

6D - EQUAL VOTING

When the voting is equal in any election conducted under these rules, in the event of one of the candidates being the retiring office-holder, such candidate shall be declared elected. In other cases in which a tie occurs the matter shall be decided by the drawing of lots.

6E - CONDUCT OF DUTIES OF SCRUTINEERS

(a) Be present when envelopes containing ballot papers used in connection with the election of an executive committee are being opened and the votes recorded on such ballot papers are being counted.

(b) Each candidate may if he so desires, appoint a scrutineer, who shall be a member of the Union, to represent him at the ballot. Expenses of such scrutineer to be paid by candidate.

(c) Scrutineers shall have the right to inspect ballot papers, but shall not handle ballot papers unless given permission by the Returning Officer.

(d) Scrutineers shall accept responsibility for being present during the times fixed by the Returning Officer for the counting of the ballot, and the counting of the ballot shall not be delayed by the absence of any or all of the scrutineers.
7 - REMOVAL OF OFFICERS

(a) Unless special leave be granted members of the Executive Committee shall be required to attend all Executive and General Meetings of the Union. Any member failing to attend three consecutive meetings without furnishing satisfactory reasons for his absence shall have his seat declared vacant.

(b) Any member of the Executive Committee may be removed therefrom by resolution of a summoned General Meeting called for the purpose of dealing with any charge preferred against him. Provided that one month's notice of motion in respect to such resolution has been given and provided also that in the case of the Secretary such resolution shall be carried by vote of two-thirds of the financial members of the Branch.

(c) The Secretary's engagement shall be terminable at the pleasure of the Branch, provided that notice of motion has been given, and such motion carried by a vote of two-thirds of the financial members of the Branch. The said vote shall be taken by ballot, and each adult financial member shall be supplied with a ballot paper for the purpose of voting.

DUTIES OF OFFICERS

8 - PRESIDENT

The President shall preside at all meetings of the Union to preserve order, to give a casting vote on any questions on which the voting is equal. Should he wish to take part in a general debate, the Vice-President shall temporarily assume control while the President is addressing the meeting.

9 - VICE-PRESIDENT

The Vice-President shall assist in maintaining order and attention. In the absence of the President he shall take the chair and be invested with full power and authority as presiding officer; if both the President and Vice-President are absent, the meeting shall elect a temporary chairman from amongst the members present.

10 - TREASURER

The Treasurer shall attend all General and Executive Committee Meetings and examine accounts rendered by the Secretary.

11 - SECRETARY

(a) The Secretary shall be the registered officer of the Union and he shall be the Officer to sue and be sued on behalf of the Union. He shall attend all meetings of the Union and shall submit annually a properly audited balance sheet of receipts and expenditure. He shall be the permanent officer of the Union and shall receive such salary as the Union may decide. The Secretary shall be elected by vote of the adult financial members of the Union and his engagement shall be terminable at the pleasure of the Union. Provided notice of motion has been given, and such motion carried by a vote of two-thirds of the financial members of the Union. The said vote shall be taken by ballot and each adult financial member shall be supplied with a ballot paper for the purpose of voting. If the
Secretary be unable to attend to his duties through any temporary cause the Executive may appoint a Deputy Secretary to act in his absence. The Secretary shall keep separate accounts of all moneys received or paid on account of any particular fund, and shall keep separate accounts of the expenses of management and of all contributions in account thereof. On retiring from office the Secretary shall deliver all books, stationery, office furniture and the balance of funds connected with his position to his successor in the presence of a duly appointed Auditor of the Branch.

(b) He shall furnish to the prescribed officer all returns required under the provisions of the Industrial Arbitration Act, 1912-1952 and regulations thereunder and generally attend to the compliance with the provisions of the said Act and Regulations.

(c) Assistant Secretary: The Assistant Secretary shall carry out such duties as the Secretary may direct.

(d) Organiser: Organiser shall carry out such duties as the Secretary may direct.

12 - TRUSTEES

The Trustees shall be held to claim, possess, and assert formal and legal ownership of all property of whatsoever descriptions belonging to the Union. They shall have general and special supervision of financial affairs, and shall be empowered under direction of the Executive Committee in the name of the Union to deposit money at interest in a bank or invest funds for an approved term of months and years in any institution or society. In every case of investment, appropriation or transfer, the consent and approval of the Union must first be obtained. On the resignation, removal, or demise of any individual Trustee, full power of action shall devolve upon the other or surviving Trustees until a new appointment be made.

13 - AUDITOR

The Union shall obtain the services of an Auditor to audit the books and accounts of the union at least once a year.

14 - WARDEN

A Warden may be appointed to check all members' credentials before they enter the meeting room.

15 - MEETINGS

(a) There shall be an Annual General Meeting which shall be held in the month of December in each year, and which shall be convened in manner similar to a Summoned General Meeting.

(b) Ordinary General Meetings of the members shall be held at intervals not exceeding six months and shall be convened in manner similar to a Summoned General Meeting. Summoned General Meetings may be called by the Executive Committee and shall be called by the President on requisition of twenty-five (25) financial members.
(c) Summoned General Meetings may be convened by notice in the "E.T.U. News," or by circular sent to the known private addresses of the financial members. In cases of extreme urgency, meetings may be summoned by advertisement appearing in at least one daily newspaper appearing on the day previous to the date of meeting, and at least one daily newspaper on the date of meeting published in the city or district in which the meeting is held.

(d) In the event of a General Meeting of the members which is called together on its due date lapsing for lack of a quorum, the Executive Committee shall have full power to finalise any business which would otherwise have been subject to the endorsement of such General Meeting.

(e) A quorum at a General Meeting shall be as follows -

(i) Where the membership does not exceed 200 - five members.

(ii) Where the membership exceeds 200, but not 500 - nine members.

Three members shall constitute a quorum at meetings of the Executive Committee.

(f) Subject to the provisions of these rules voting at meetings shall be by show of hands unless otherwise decided by a majority of those present.

16 - ALTERATIONS

No rule shall be rescinded or amended, nor shall new rules be made except at a summoned General Meeting. Any member desiring to move the amendment or rescission of any existing rule or the addition of any new rule shall give one month's notice of his intention so to do to the Secretary of the Union. Should the Executive Committee decide that an amendment or rescission of these Rules is desirable, or that a new rule should be added, it shall then be necessary for the Executive Committee to call a Summoned General Meeting for such purpose in pursuance of Rule 15. Provided that such new rules or alteration or deletion of existing rules shall not have effect until endorsed by the Executive Committee of the Electrical Trades Union of Australia (West Australian Branch) of which trade union this Union is a Branch, and that such additions, alterations or deletions are not in conflict with the rules of the said trade Union.

17 - INDUSTRIAL AGREEMENT

Subject to the approval of a summoned General Meeting to the terms thereof the President and Secretary may make and execute industrial agreements, deeds and instruments on behalf of the union and shall be authorised to execute same under the Seal of the Union.

18 - REPRESENTATION IN COURT OF ARBITRATION

The Union may be represented in any proceeding before the Arbitration Court or other tribunal by solicitor or counsel, or any Executive Officer or person or persons whom the Executive Committee may, by resolution, appoint.
19 - INDUSTRIAL DISPUTES

All industrial disputes in which the Union or any of its members may be concerned shall, unless settled by mutual consent, be referred for settlement to the Court of Arbitration.

20 - SEAL

The Seal shall be oval in shape bearing on the edges the words "Electrical Trades Union of Workers of Australia," with words (Western Australian Goldfields Sub-Branch), Kalgoorlie in the centre. It shall remain in the custody of the Secretary and be used for the purposes of executing all documents on behalf of the Union.

21 - CONTROL OF PROPERTY

(a) The Secretary shall deposit all monies accruing to the Union which he receives in a bank approved by the Executive Committee of the Electrical Trades Union of Australia (West Australian Branch) and to the account of such Union. All monies received by any collectors of the Union shall also be paid to the credit of such account.

(b) All disbursements shall be made on behalf of the Union on the approval of the Executive Committee of the Electrical Trades Union of Australia (West Australian Branch); provided that such approval shall not be given until a written statement showing particulars of the disbursement to be made and signed by the Secretary and Treasurer of this Union has been forwarded and examined by the said Executive Committee. All such disbursements shall be by cheque signed by the Secretary, together with the Treasurer or a Trustee of the Electrical Trades Union of Australia (West Australian Branch). The cheque shall be forwarded to the Secretary of this Union, who shall make the payment.

(c) No part of the funds or property of the Union shall be paid or applied for or in connection with or to aid or assist any person engaged in any strike or lock-out in the State of Western Australia.

22 - REGISTER OF MEMBERS

(a) The Secretary shall keep a register containing the names and addresses of all members of the Union. Any member changing his address and failing to notify the Secretary within fourteen days shall be fined one shilling (1/-) per quarter until he has complied with this Rule, unless a satisfactory explanation is given to and accepted by the Executive.

(b) Members more than three months in arrears with dues may be struck off the register of members by the Executive Committee but shall not thereby be released from liability for such arrears. Provided that any members twelve months in arrears with dues shall be struck off the register of members without freeing such member from liability.

(c) Unfinancial members may be sued for recovery of subscriptions.

23 - INSPECTION OF BOOKS
Any person interested in the funds of the Union shall be permitted to inspect the books and register of members of the Union at all reasonable hours but shall not be permitted to take or make any copy, abstract or extract from any such books.

24 - MEMBERSHIP

The Union shall consist of such of the employees or persons referred to in Rule 3 as duly become members of the Union in accordance with its rules.

25 - ADMISSION OF MEMBERS

(a) Each candidate for membership of the Union shall sign an application form.

(b) Upon receipt by the Secretary of the said application, the employee applying shall (subject to the exceptions hereinafter made) be deemed to become a member of the Union as from the date of such application.

(c) The Executive shall have power to veto the acceptance of any application for membership; provided that any rejected candidate shall have the right to appeal to a General Meeting. The Secretary shall have power to refer any application for membership to the Executive Committee for decision under this clause, and shall do so within seven days from receipt thereof.

(d) No person shall be a member who is not a worker within the meaning of the "Industrial Arbitration Act 1912-1952" (except in the capacity of an Honorary Member).

(e) Any applicant for membership who is found to be a member of a Union, which Union is considered by the Executive Committee to be opposing the interests of this Union shall, upon making application, be requested to resign from such Union and accompany his application by a written resignation from that Union. He shall be requested to pay all fees due to the other Union. It shall be the duty of the proposer to see that these conditions are fulfilled, prior to the application being submitted, and the Secretary shall immediately forward on such written resignation to the opposing Union. Any member found to be a member of an opposing Union, as aforesaid, at the expiration of six (6) months after admittance shall be liable to a fine of £2 (subject to the discretion of the Executive Committee) and application for his removal shall be made to the Court of Arbitration.

26 - ENTRANCE FEE AND CONTRIBUTIONS

(a) (i) ENTRANCE FEES: Male applicants for membership receiving minimum adult Award rates shall pay an entrance fee of 10/-, but such payment shall not be a condition precedent to membership.

(ii) Re-Entrance: Any person who has left the Union and desires to rejoin shall be re-admitted only by resolution passed by a two-thirds majority of the members present at a General Meeting of a Branch or Sub-Branch or Agency of the Union or by resolution of a two-thirds majority of the members of a State Council, and shall pay such re-entrance fee as the Branch may decide, provided that such re-entrance fee shall not exceed the sum of five pounds (£5).
(iii) Contributions - Adult Males: 16/6 per quarter or 60/- per annum. Adult Females: 10/- per quarter or 35/- per annum. Juniors: 7/- per quarter or 23/- per annum. Apprentices shall be eligible for membership without payment of contributions except during the last three years of apprenticeship, when the rates herein prescribed for juniors will apply. Apprentices receiving tradesmen's rates shall pay the same rates as tradesmen. All contributions shall be payable in advance.

(b) ANNUAL SUBSCRIPTIONS: A member who is financial for the preceding year may, during the months of January and February, pay the subscription for the current year at the annual rate herein prescribed.

The annual subscription rate shall only apply to the current calendar year, and all subscriptions paid, except as prescribed in the preceding paragraph, shall be at the quarterly rate.

SUBSCRIPTIONS GENERALLY - (ALL SECTIONS):

(c) (i) All subscriptions are payable in advance, and the rates set out in the preceding sub-clauses include members' "E.T.U. News" subscriptions.

(ii) All subscriptions, fines, levies, fees or dues may be paid by any member to any of the authorised collectors or to the Secretary of the Branch or Sub-Branch or the Agent for the District to which the member is attached, but to no other person or member. No receipts shall be valid unless given under and on the form prescribed by the Union.

27 - RESIGNATION

No member shall discontinue his membership of this Union without giving at least three months' previous written notice to the Secretary of his intention to do so, or paying a sum equal to three months' contribution in lieu of notice, nor until such member has paid all such fees, fines, levies, or other dues to the end of the period covered by such notice, or has obtained a clearance card duly issued in accordance with these Rules. The Executive Committee may at any time issue a clearance card to a member.

28 - DISPUTES

Disputes arising between the Union and any of its members shall be decided by a Special General Meeting called for the purpose thereof.

29 - RULE BOOKS

Each member shall be provided with a book of Rules at a charge not exceeding one shilling.

30 - UNEMPLOYMENT EXEMPTION

Members claiming unemployed exemption must notify the Secretary at least once in each week.
31 - COMPLAINTS

All complaints regarding actions of Officials and Employees of the Union must be made in writing, and any member who abuses an Officer or an Employee shall be liable to a fine not exceeding two pounds.

32 - UNFINANCIAL MEMBERS

(a) A member shall be unfinancial if he is in arrears for any fines, levies or contributions at the end of the first month of any of the quarterly periods ending March 31, June 30, September 30, December 31, and shall not be entitled to take part in the Union's business or attend any meeting unless specially invited to do so by the Branch Executive. When invited by a Branch Executive such Members will only be permitted to speak in relation to the business for which they have been summoned to attend, and will retire from the meeting immediately such business has been concluded, or when requested to do so by the chairman.

(b) Unfinancial members shall not be entitled to any of the benefits or privileges of membership or to take any part in the business of the Union until four weeks after all arrears have been fully paid up.

(c) Members in arrears of contributions shall be charged the quarterly rates for all overdue subscriptions.

(d) In addition to the amount of arrears of contribution and/or fines and/or levies due at the end of each quarterly period, a further sum of one shilling (1/-) shall be added to the account of each member who is unfinancial on the books of the Union at the end of each of the quarterly periods mentioned in sub-clause (a) of this rule, provided that it shall be at the discretion of the Execution Committee to assess the said fine on an annual basis.

(e) The Executive Committee shall have power to impose a fine not exceeding ten pounds (£10) for each offence where it is proved that a member owes a quarter's contributions or more and/or levies and/or fines equal to or greater than one quarter's contributions, and does not after fourteen days' notice to pay, pay the same or make satisfactory arrangements with and acceptable to the Secretary of the Union.

(f) Unfinancial members may be sued for the recovery of subscriptions and/or levies and/or fines.

(g) Any member failing to pay any fine and/or levy by its due date shall be considered as in arrears of subscriptions to the amount of such fine and/or levy due, and when fines are owing, the first payment shall be for such fine.

33 - SHOP STEWARDS - POWERS AND DUTIES

The Executive may appoint Shop Stewards to assist the Secretary in collecting contributions at the various shops and stations, and also to notify the Secretary of any arrivals or departures from their respective jobs. The following general conditions for the appointment of Shop Stewards shall be observed:

1. Where four or more members are employed, a Shop Steward may be appointed or elected.
2. That nominations be called for at a meeting of all members employed in the establishment. If more than one nomination is received, a vote shall be taken of the members employed at such establishment and the name of the successful candidate submitted to the State Executive for endorsement.

3. If the Shop Steward resigns his position, a notification shall be sent to the Union office and a meeting shall be called to recommend a successor. The retiring shop steward shall return all books and monies in his possession to the Secretary of the Union who shall be advised regarding the name, roll number and credentials of the person recommended as his successor.

4. It shall be the duty of the Shop Steward to see that all eligible employees on the job are financial members of the Union.

5. No Shop Steward shall retain money collected by him for any period exceeding sixty days. Provided that he may at any time be required to account for all books and Union money held by him and shall on demand deliver such books and money to the Secretary within seven days. He may be removed from his position of Shop Steward at the time by resolution of the Executive.

34 - RULES AND DEBATE

(a) Notice of motion for hearing shall be signed by the proposer and handed to the Secretary on a regular meeting night. The Secretary shall read it aloud to the Chairman to decide as to its being in order and if in order it shall be entertained at a subsequent meeting within two months when brought on by the proposer, or some other month when brought on by the proposer, or some other person duly authorised in writing to take up the motion during his absence.

(b) No motion or amendment shall be entertained or discussed until it has been seconded, and one amendment only shall be discussed at one time, but all amendments shall be considered before the original motion, and any member who desires to move a second or further amendment upon any motion before the meeting shall give notice of such amendment before the first amendment is put to the meeting.

(c) On the adoption of any amendment such amendment shall be held to have squashed the original motion, and for all purposes of subsequent discussion the amendment so carried shall be regarded as the original motion.

(d) The mover or seconder merely of any motion or amendment shall be held to have spoken to the same in the discussion of either. No member shall be allowed to speak more than once except strictly in explanation or a contradiction of a misstatement, excepting the mover of the original motion, who shall have the right to reply. No speaker shall occupy a period longer than ten minutes unless granted an extension of time by resolution of the meeting excepting the mover who shall be allowed ten minutes to reply. It shall be competent at any time during a debate for a member to rise and move without discussion "that the question be now put" which, on being duly seconded and carried by a two-thirds majority shall entail the submission of the motion at once to the meeting after the mover has replied. No further discussion shall take place after the mover has replied.
(c) On any member rising to a point of order during the discussion the speaker shall sit down, and the person rising shall state the point of order, when the Chairman shall rule thereon; the Chairman's ruling shall be final, unless it be challenged by a former motion submitted to the meeting.

(f) No amendment shall be received by the Chairman which is a direct negative to the motion tabled, or which does not relate to the substance of such motion.

(g) It shall be incumbent on every member when about to speak to rise and address the Chairman and to conduct himself in a respectful manner towards the meeting.

(h) No motion to suspend the standing orders shall be entertained except by consent of two-thirds majority of members present.

(i) Any member acting contrary to any of these standing orders shall be called to order, and should he persist he shall be fined one shilling; if he further persists he shall be compelled to withdraw from the meeting room and fined again one shilling.

(j) Seven members may claim an open division of any question.

(k) No member shall be allowed to retire from the meeting room without the permission of the Chairman.

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In addition to the foregoing rules, such rules of the Electrical Trades Union of Australia, (of which organisation this Union is a Branch) as adopted at the Federal Conference, Brisbane, June 1933, together with all subsequent amendments, a copy of which rules is filed at the Office of the Registrar of Industrial Unions and marked for identification with the seal of this Union signed by the Secretary and President of the Union, shall be deemed to apply to this Union except where such rules are repugnant to the provisions of the Industrial Arbitration Act 1912-1952 in which case they shall be deemed to apply exclusively to the Electrical Trades Union of Australia and not to this Union, as registered under the provisions of the said Act.