



COVID-19 Special Procedures Note – 31 January 2022

1. In view of State Government Health measures, until further notice, the Commission is, effective from 31 January 2022, implementing the following procedures.

Vaccination status

2. All persons entering the Commission's premises for a conference or a hearing, must first proceed to the Registry on level 17. At the Registry, proof of vaccination status is to be provided and signing in using the QR code or paper based system will be required. Parties, their representatives, witnesses and accompanying persons (if any) will then be escorted to level 18 to attend the proceedings. Those persons who are not willing or able to provide proof of vaccination status, will only be able to appear in conference or hearing proceedings remotely, using a facility provided by the Commission.
3. If it is known that a person(s) involved in a conference or a hearing is not vaccinated, contact with the Associate to the presiding Commissioner should be made by the party or representative concerned, prior to the date of the conference or the hearing, in order that arrangements can be made for that person to participate in the proceedings remotely.

Masks

4. All persons attending the Commission's premises will be required to wear masks. At the discretion of the presiding Commissioner, a person may be permitted to remove their mask whilst speaking in a conference or a hearing before the Commission.

Registry

5. The Commission's Registry remains open for business during normal hours. However, all persons attending the Registry to file documents or to attend to other matters will be required to supply proof of vaccination status upon entry and sign in using the QR code or paper based system.

A handwritten signature in blue ink, appearing to read 'S J Kenner', with a wavy line extending from the end.

S J Kenner
CHIEF COMMISSIONER
25 January 2022