



The Western Australian Industrial Relations Commission

PRACTICE NOTE 4 OF 2021

Providing copies of decisions to the Commission during proceedings

Introduction

1. Practice Note 4 of 2021 is issued by The Western Australian Industrial Relations Commission (**the Commission**) for the purpose of informing parties to matters before it of the acceptable formats of decisions of courts and tribunals that are submitted during proceedings.
2. In accordance with s 113(1) of the *Industrial Relations Act 1979* and reg 39(3) of the *Industrial Relations Commission Regulations 2005*, Practice Note 4 of 2021 is effective 14 days after the date of its publication in the Western Australian Industrial Gazette, being 23 March 2021, and remains in force until such time as it is replaced.

Acceptable formats

3. In any proceedings before the Commission, parties seeking to provide copies of decisions of the Commission, or any other courts or tribunals, may do so by providing those decisions in any of the formats set out below:
 - (a) a version of the decision downloaded from the website of the Australasian Legal Information Institute (AustLII) at [AustLII](#), in the 'signed by AustLII' format; or
 - (b) a version of the decision published in a series of law reports by a commercial publisher on a council of law reporting; or
 - (c) a version of the decision from an alternative source in a format that the Commission deems acceptable.
4. When providing a decision to the Commission in accordance with par 3(a) above, parties are first required to verify that the copy submitted has not been replaced by a more recent version. Parties can undertake this verification by accessing the 'verify version' link within the electronic copy of the 'signed by AustLII' version of the decision published on the [AustLII](#) website.

Relevant legislation

[Industrial Relations Act 1979](#), ss 27, 28, 113.



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[Industrial Relations Commission Regulations 2005](#), reg 39.

Useful resources

5. The Commission's website contains additional [resources](#).

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SENIOR COMMISSIONER